

GREENING'S REMOVALS & STORAGE

PROPRIETOR KEVIN GREENING - 30 YEARS HANDS ON EXPERIENCE

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It has come to our attention that you intend to move house in the near future, therefore we would like you to know of the services we are able to offer.

When getting other quotes, other firms will tell you only what you want to hear, not what you don't want to hear! i.e. extra cost for insurance and packaging material.

By keeping our overheads at a minimum, we are able to offer most competitive prices without compromising our services.

We undertake moves of all shapes and sizes within the U.K.

Our watchwords are COURTESY AND CARE.

Approximately 2 weeks before your move, our free loan service will provide flat pack cardboard boxes, 2 rolls of tape, labels and change of address cards. On the day of the move, we disassemble items if quoted and fully protect all items in transit, drawers need not be emptied if full of clothes. No need to run down your freezer either! Hanging wardrobe boxes arrive on the day.

At the destination, beds etc. will be re-assembled, furniture laid out to your instruction as agreed.

Unlike most other removal companies, we give on the spot quotations on viewing your contents.

Please inspect all storage spaces e.g. pantries & cupboards etc. before leaving your present house.

Payment is required on or before the removal day. We ask you to ensure the vehicle is empty after your removal is completed.

There are no cancellation fees on provisional bookings. The quote is provided based on your keys clearing by 4.00pm and the job being completed before 6.00pm.

We strongly advise talking to your solicitor to ensure that all monies have exchanged in time to make this possible. Keys not being released on time may result in extra charges, which we would like to avoid at all costs. It creates an uncomfortable situation for all parties.

Drivers hours are limited by law.

Yours sincerely,
GREENING'S REMOVALS

Size of
Packing Kit

Customer notes and questions

1	Estimator Use Only
2	Name _____
3	Address _____
	Removal Charge £ _____
	No. of vans _____
	No. of men _____
	Packing service £ _____
	No. of men _____
	Storage charge £ _____ PER WEEK (AT COST)
	Removal from store £ _____ At Agreed Mutual Date
	Estimator _____ Date _____

Optional charges £

REMEMBER WITH GREENING'S - ADVICE ON PACKING

- ☐ The cardboard boxes come flat packed. Place a line of tape along the open end of the box, making it into an envelope. Slide large pictures and mirrors into the box, being careful the cardboard doesn't rub the gilt off the edge of the frame when putting in and taking out. This is called "ship wrapping", and is much safer than corrugated cardboard or bubble wrap.
- ☐ Delicates - Place a pillow or cushion in the bottom of the cardboard box, pack delicates and place a cushion on top of them before taping up. Write "TOP BOX" in bold felt tip on top of box, together with a "FRAGILE" label. This means nothing must be stacked on top of the box.
- ☐ Pack plates sideways on their edge not flat, pack glasses standing upright not on their sides. Do not pack above the height of the boxes and place rolled paper between the chamber of the plates to create a level surface for the next layer of breakables, treat pewter & silver as glass. Pack decanter tops, lids and lampshades separately, remember where you put them (make a note on a flat sheet of paper on the top of the boxes as to what is inside them). Small delicate figures, box once into a small figure size box and then put into a larger box, remember any more than three items unpacked put them away in a safe place as this is when breakages occur.
- ☐ Remember no flammable or combustible materials or liquids to be transported inside the removal vehicle.
- ☐ If you are travelling to a new development or on a distant run, photocopy or sketch a map of local roads leading to your new home and give it to your driver on the day of removal.
- ☐ When having carpets fitted in your new home, if possible get a price for your carpet fitter and ask him to leave the hall stairs and landing until after the move, he will have a moan but will do it. The removal man will be in and out at least 150 times that day.
- ☐ Do not put sticky tape on doors, drawers, polished furniture or white goods to keep them shut. When it is removed it can damage the surface. No need to unpack chests of drawers full of clothes or drawers in divan beds. It doesn't matter if you have to rip up cardboard boxes to help protect your goods.
- ☐ Leave the freezer full for local removals, just put on super freeze on the morning of the move. We are not insured for self-assembled furniture or frozen foods.
- ☐ Plastic bags with rubbish in should be marked, we don't want to take them to your new home and leave your curtains in plastic bags beside your dustbins.
- ☐ Wrap your pictures face to face and back, to back. So the eyes in the frames do not damage the glass etc.
- ☐ Do not leave personal items i.e. handbags and jewellery lying about. The chances are they will be packed on the van.
- ☐ Clean the kitchen shelves and cupboards a week before you move. Put a lining paper or kitchen roll down to protect the surfaces, there is more time spent cleaning the kitchen than any other room in the house.
- ☐ On the day you move you will need 2 extra people helping to clean the house, i.e. dirt underneath beds, behind wardrobes and chests of drawers. Husbands are little to no good at this stage, they will be too busy pottering around the garage and garden. At your destination you will need two extra people helping you to get your new home up and running, i.e. bedrooms, kitchen, living room and TV, if possible. This all helps to make the move easier on the day.
- ☐ Put tablets, laptops, watches, money, jewellery and cameras in the boot of your car on the day, we are not insured for these. Also the remote controls for the TV. Make sure your TV signal is compatible at your new address.
- ☐ The last items on the van are the vacuum cleaner, tea pot and biscuits.
- ☐ 3 days & the day before your move, please ring us to confirm if the move is going ahead, or whether it is cancelled for any reason.

WORST CASE SCENARIO

Due to administration practices of some financial institutions, monies do not always clear. We suggest that you carry an overnight bag and the contact details for your contents insurance company.

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| <p>1. BANK. Arrange transfer of funds, alteration or cancellation of standing orders.</p> | <p>11. TRAVEL. Organise travel plans, book flights and accommodation.</p> | <p>21. Please check all online subscriptions and update if necessary.</p> |
| <p>2. INSURANCE. Advise change in risk for your motor car, house and contents, together with change of address for other insurances.</p> | <p>12. POST OFFICE. Advise change of address for National Savings, Premium Bonds, and T.V. Licences. Arrange redirection of mail.</p> | <p>22. Dealt with those items in the check list appropriate to UK removals?</p> |
| <p>3. PASSPORT. Check if your passport is valid for a suitable period.</p> | <p>13. CREDIT CARD CO. Advise change of address.</p> | <p>23. One week before you move, have you... Cancelled newspapers and arranged the settlement of local traders accounts?</p> |
| <p>4. FOREIGN CONSULATE. Check if you require a visa for the international journey, resident or work permits.</p> | <p>14. H.P. COMPANIES. Fulfill outstanding agreements, or arrange transfer to new address.</p> | <p>24. Arranged for someone to look after the children during the move? (Also domestic animals?)</p> |
| <p>5. DOCTOR. Register your new address, or deregister if leaving the area. Deal with health requirements if moving abroad.</p> | <p>15. LIBRARY. Return books on loan.</p> | <p>25. Remove all nails and picture hooks from hall, stairway and landing in case we catch a mattress or a piece of furniture on them.</p> |
| <p>6. D.V.L.C. SWANSEA. Advise changes of address. Apply for refund of motor license if appropriate. Retain your British driving license.</p> | <p>16. ELECTRICITY, GAS, WATER AND RATING AUTHORITIES. Advise date of change of address, arrange meter reading and disconnection of appliances.</p> | <p>26. The day before you move, have you... Packed your jewellery and placed it in a safe place?</p> |
| <p>7. A.A. Check if you need an international driving license.</p> | <p>17. BRITISH TELECOM. Arrange transfer of telephone to new house owner, and settlement of accounts.</p> | <p>27. Completed the packing of items that you have agreed to deal with yourself, and marked cases and particulars.</p> |
| <p>8. DEPT OF HEALTH AND SOCIAL SERVICES. Advise if moving overseas, discuss pension and other benefits.</p> | <p>18. BUPA/PPA. Advise change of address and/or consider if cover now appropriate for new location.</p> | <p>28. Emptied your refrigerator and deep freeze, and defrosted the interior for distance removals? We aren't insured for food stuffs.</p> |
| <p>9. INLAND REVENUE. Advise office dealing with your personal affairs if moving abroad.</p> | <p>19. SURPLUS FURNITURE. Dispose of any items not being moved to new home or store.</p> | <p>29. Point out manhole covers and rodding entrances on your drive, as the lorry wheel will drop through them if driven over.</p> |
| <p>10. ORGANISATIONS, CLUBS, MAGAZINES. Advise change of address and/or cancel subscription.</p> | <p>20. PETS. Before you move, organise for a tab with name, and new address and telephone no. and attach.</p> | <p>30. Spare cash available for the journey?</p> |